

Minutes of the Public Safety Committee Meeting – February 4, 2019

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Mayor Palm, Chief M. Schauf, Fire Chief K. Stieve, Wade Peterson, Tony Gilman, Ben Bromley, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Plautz, seconded by Kolb to approve the amended agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Plautz to approve the minutes of the December 10, 2018 meeting. Motion carried unanimously.

New Business

- a. Consideration of Proposals to perform a warrant analysis for proposed 4-way stop signs at the intersection of 5th and Oak – Engineer Pinion said that he solicited proposals from Traffic Engineering Firms, and received two responses. MSA Professional Services would do a study for \$1870 and KL Engineering \$4250. He said that this cost would be only to see if this meets the warrants, which looks doubtful to him. It was moved by Kolb, seconded by Plautz to award the Warrant Analysis Study to MSA Professional Services, for \$1870. Motion carried unanimously.
- b. Consider proposed revision to the Financial Hardship repayment provision for Special Assessments – Pinion said that since his time with the City there has been only one property owner who claimed financial hardship for repayment of a special assessment. He said that this past year there were four. He said that the current policy reads that if a property owner can demonstrate financial hardship, they pay \$100/year until the balance is paid. He said that this year there is one that would take 33 years and one would take 57 years to pay off. Pinion said that due to the life expectancy is around 30 years, it would be bad financial practice to depreciate and pay for something over twice its' life span as opposed to once. Therefore, both the Finance Director and Treasurer has recommended that a change to this to make it commensurate to the 30-year life span. He is then presented the proposed revision to the Financial Hardship Provision of the payment options to the Committee. It was moved by Plautz, seconded by Wedekind to approve the proposed revision to the Financial Hardship repayment provisions for Special Assessments as presented. Motion carried unanimously
- c. Consideration of Proposals for Asbestos Inspection and Sampling for the City-owned buildings at 314 Depot Street – Pinion said that this is the building that the City recently acquired and with the building that is going to be built, these buildings are too dilapidated to be saved; therefore, he took the liberty to getting proposals for asbestos inspections. It was moved by Kolb, seconded by Plautz to accept the proposal of MSA Professional Services for \$1,125. Motion carried unanimously.
- d. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for December 2018 – It was moved by Kolb, seconded by Plautz to approve the Adjustments/Credits as presented. Motion carried unanimously.

Reports

- a. **Utility Superintendent's Report** – Peterson said that Bio-solids is up and running, but still a few punch list items to fix. He said that the total cost appears to be approximately \$200,000 under budget. Peterson said that there have been three water main breaks, one frozen service, and valve failure. He said that the new Jet Vac, mini excavator, and sewer wheel loader replacement are all here and can be seen on the tour. He said that Request For Proposal are now out for engineering services for the electrical upgrade at the Oak Street booster station and the Sanitary Sewer Inverted Siphon-Water Main replacement across the Baraboo River at the old water pump station.
- b. **Street Superintendent's Report** – Gilman said that Cleary Building is scheduled to deliver the materials for the building on this week. He said that the plow truck is here, and was just delivered today. The 2018 Autocar refuse truck is expected to arrive the week of 2/11/19. He said that the Crafcro tar kettle will be delivered next week. He said that he is exploring options of monitoring the brush site top reduce illegal dumping. He then presented information regarding the "warning" stickers to try to educate residents on proper cart placement and allowable materials.
- c. **Police Chief's Report** – Parking issues were discussed. He said that they department to a lot of vehicle being stuck in the snow on Monday and then vehicles not starting Tuesday through Thursday. Schauf gave kudos to Officer Car Ustupski for expertise as a certified Drug Recognition Expert.
- d. **Fire Chief's Report** – Stieve said that the Department has had two resignations, one due to time commitment, and the other moved out of the area. He said that the Assistance Chief/Training interviews started last week, with a couple of

postponements due to weather. He said that with the New Year, the department is continuing to work on items that were in the Operations Study. He thanks the Public Works Department for the help to the department.

The Committee then were given a tour to view the new JetVac, Mini Excavator, Loader, Plow Truck, and Pusher.

ADJOURNMENT – It was moved by Kolb, seconded by Wedekind to adjourn at 1:53 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman